**RESPONSIBILITIES**

* Lead by example, promote and portray company values, always look out for your safety and the safety of others, conduct business with integrity, strive for excellence in all aspects of the job, motivated to succeed and improve skills, and hold self and others accountable for actions.
* Use hand tools such as screwdrivers, pliers, wrenches, pressure gauges, and precision instruments, as well as power tools such as pneumatic wrenches, lathes, and hammers.
* Practice safe use and disposal of solvents and hoisting and jacking techniques.
* Inspect, repair and maintain automotive and mechanical equipment and machinery such as pumps and compressors.
* Responsible for observing and complying with all safety and shop rules, including wearing required personal safety equipment.
* Participate in a culture of talent development.
* Tighten bolts and screws and reassemble equipment.
* Perform routine maintenance such as checking batteries and lubricating equipment and machinery.
* Test drive trucks and overhauled equipment to diagnose malfunctions and ensure operating efficiency.
* Examine and adjust protective guards, loose bolts, and specified safety devices.
* Using micrometers and gauges, inspect brake systems, steering mechanisms, wheel bearings, and other important parts to examine parts for damage or excessive wear; replace parts as needed.
* Replace defective engines or subassemblies, such as transmissions.
* Adjust and reline brakes, align wheels, tighten bolts and screws, and reassemble equipment.
* Raise trucks, buses, and heavy parts or equipment using hydraulic jacks or hoists.
* Perform routine maintenance such as changing oil, checking batteries, and lubricating equipment and machinery.
* Test drive trucks, buses and overhauled equipment to diagnose malfunctions and ensure operating efficiency.
* Examine and adjust protective guards, loose bolts, and specified safety devices.
* Weld broken parts and structural members.
* Attach test instruments to equipment and read dials and gauges to diagnose malfunctions.
* Inspect, test, and listen to defective equipment to diagnose malfunctions using test instruments such as handheld computers, motor analyzers, chassis charts, and pressure gauges.
* Perform other job duties as assigned.

**JOB REQUIREMENTS**

* Relies on instructions and pre-established guidelines to perform function of job.
* Has knowledge of commonly used practices and procedures.
* Proficient in reading, writing, and basic addition and subtraction.
* Possess valid driver’s license and meet criteria to drive Siema vehicle.
* Follow oral and written instructions.
* Brake Certification.
* Physical requirements:
	+ Manually lift/carry 50-75 lbs
	+ Stand and walk for long periods of time
	+ Carry tools/equipment
	+ Stoop, kneel, crouch, and crawl
	+ Perform all required tasks during extreme weather conditions (hot/cold)

**Qualifications**

* Desired education – high school diploma and diesel mechanic degree or equivalent experience.
* Siema Safety

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**Employee Signature Date**

**Supervisor Signature Date**

**\*NOTE\***

**This document is intended to describe the general nature and level of work performed. It is not intended to serve as an exhaustive list of all duties, skills, and responsibilities required of personnel so classified**